



Associate Degree Completion Program

Participating Community Colleges and Technical Branches: A group of community college academic officers convened in 2010 to develop a degree completion associate's degree program. In September 2010, the State Regents approved the Associate in Science in Enterprise Development (emphasis in Business Administration) and the Associate in Arts in Enterprise Development (emphasis in General Studies). Twelve community colleges and two technical branches deliver the program across the state:

Carl Albert State College in Poteau
Connors State College in Warner and Muskogee
Eastern Oklahoma State College in Wilburton
Murray State College in Tishomingo and Ardmore
Northeastern Oklahoma A&M College in Miami
Northern Oklahoma College in Tonkawa and Enid
Oklahoma City Community College in Oklahoma City
Redlands Community College in El Reno
Rose State College in Midwest City
Seminole State College in Seminole
Tulsa Community College in Tulsa
Western Oklahoma State College in Altus
Oklahoma State University-Oklahoma City in Oklahoma City
Oklahoma State University Institute of Technology in Okmulgee.

Degree Program: Associate in Arts in Enterprise Development (General Studies emphasis)
Associate in Science in Enterprise Development (Business Administration emphasis)

When courses started: January 2011.

How many Courses: 60 total credit hours (37 general education courses; 23 major courses). General Education and Business Option courses are specified to come from approved CEP course groupings. No substitutions are allowed for general education or the business option.

The Goals: The goals of the Reach Higher program are:

- To increase the number of Oklahoman's who obtain an associate's degree.
- To facilitate life-long learning goals of adult learners.
- To enable people with at least 18 hours of college credit to finish an associate's degree in an accelerated format.
- To offer flexible and intensive course schedules to meet the needs of working adults.
- To offer a curriculum designed with the input of Oklahoma business leaders to ensure that students are prepared to succeed in the workplace.
- To contribute to the economic development goals of the state of Oklahoma through providing a relevant degree option for working adults to earn an associate degree.

Online Application: All Reach Higher institutions accept the online application. The home institution may request additional information from the student for its records, consistent with its internal application process. Student apply online at www.ReachHigherOklahoma.org

Transcripts: Transcripts are required by the home institution and are available from the home institution to a secondary institution if the student takes classes from another Reach Higher institution. There is no need to request transcripts from the student twice.

Admission Criteria:

- Have a minimum of 18 credit hours earned.
- Have a minimum of 2.0 graduation/retention GPA in past college course work.
- Satisfy all institutional requirements for completion of remedial coursework.
- Once a student is approved for admission, the applicant will be notified in writing and assigned an advisor or contact person. The student should then complete an individual degree plan with the advisor at the home institution.

*Note: once a student has been admitted to the home institution, the student is “admitted” to any other Reach Higher institution for their Reach Higher courses. Administrators will share needed documents for the admission process.

Resident Credit: 1) General Education requirements (37 credit hours) can be satisfied by credit earned at an Oklahoma institution participating in the Course Equivalency Project (CEP). Courses taken from the CEP listings will fulfill resident credit requirements.
2) Core courses/major requirements (23 credit hours) must include 15 of the final credit hours from Oklahoma institutions participating in the Reach Higher associate degree completion program. This includes the 12 Oklahoma community colleges and 2 Oklahoma technical branches accredited by the Higher Learning Commission listed above.

Reach Higher Endorsement: The adult degree completion program(s) offered by the institution are in discipline areas that are consistent with the institution's mission and function as identified by the Oklahoma State Regents for Higher Education. To obtain “Reach Higher Endorsement,” the program must:

- A. Address students' education and career goals at the time of re-entry and throughout the degree completion process in order to assess the learning they will need to help them reach their goals;
- B. Provide a program structure which accommodates student admission criteria;
- C. Allows students to choose a "home institution" from 14 participating Oklahoma public community colleges and technical branches;
- D. Provide on-campus and/or online class options, convenient schedules and courses of study that meet career goals, and flexible enrollment periods year-round;
- E. Be an approved academic program by under the OSRHE Program Review Policy from one of the 12 Oklahoma community colleges or two Oklahoma technical branches accredited by the Higher Learning Commission listed below; and,
- F. Be structured so that core courses/major requirements must include 15 of the final credit hours from Oklahoma institutions participating in the Reach Higher associate degree completion program;
- G. Have clearly stated requirements and outcomes in the areas of the major and general education.
- H. Be evaluated under the current OSRHE Program Review policy.

Reporting: The instructional provider institution shall include all Reach Higher student, course, and professional staff data in their submissions to UDS and other requested data forms.

Curriculum: The program was approved with the following curriculum pattern designed by a Two-Year Council on Instruction Committee, utilizing courses off the Course Equivalency Project (CEP).

**ASSOCIATE IN ARTS IN ENTERPRISE DEVELOPMENT
ASSOCIATE IN SCIENCE IN ENTERPRISE DEVELOPMENT**

Degree Requirements	Credit Hours
General Education Courses	37
Communications	9
E001 English Composition I	3
E002 English Composition II	3
SP020 Introduction to Communications	3
Political Sciences	6
HS005 American History to 1877 OR	3
HS006 American History since 1877	3
PS101 American Federal Government	3
Mathematics	3
MA201 Math General Education OR	3
MA203 College Algebra OR	3
ST001 Elementary Statistics	3
Science (One course must be a laboratory course)	7
Life Sciences	
BI101 General Biology	4
BI 201 General Botany	4
BI 301 Microbiology	4-5
BI 406 Human Anatomy	4-5
BI 465 Human Physiology	4-5
Physical Science	
CH120 Chemistry I	4-5
CH140 General Chemistry I	4-5
GS110 Earth Science	3-5
GE100 Introductory Geology	4
GS100 Physical Science	3-4
PH120 General Physics I	4-5
Humanities	6
Courses determined by student interest from college humanities offerings.	3
Social Sciences, Technology, and Language	6
PY101 Introduction to Psychology	3
SS001 Introduction to Sociology	3
WL110-SP Conversational Spanish or other world language	3-5
CS000 Elementary Computer Literacy	3

Options		
Business Administration		23
AC201	Accounting I (Financial)	3
AC201	Accounting II (Managerial)	3
BU410	Principles of Macroeconomics	3
BU420	Principles of Microeconomics	3
MK003	Marketing Principles	3
ST002	Business Statistics	3
	Business Internship	3
	Capstone Seminar	2
General Studies		23
Courses determined by student's field of interest from college offerings.		23
Total		60

Substitutions: Institutions may allow course substitutions within a content area if the course is equal to or higher in rigor and consistent with institutional practice for course substitutions in such content areas for other degree programs at the institution.

Applicability of Other Oklahoma State Regents for Higher Education Policies and Procedures

With the exceptions noted above, all other State Regents' Policies and Procedures apply, including, but not limited to:

- 3.9 Admission and Retention Policy
- 3.14 Degree Requirements Policy
- 3.16 Electronic Delivery Policy
- 3.19 Assessment and Remediation Policy
- 3.8 Academic Program Approval Policy
- 3.7 Academic Program Review Policy

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